To order gift cards directly from United Scrip, follow these steps. The cost (plus \$1 postage) will be deducted from your bank account. The cards will be shipped directly to your home. The church still gets the same profit. I order this way for myself and it works very well.

Thank you,

Margaret Nolde

There are 2 easy pitfalls in the order process. Please be careful about the highlighted steps when ordering.

To get started, you have to set up a "Gateway" to your bank account:

1. Go to <u>www.scripzone.com</u>

- 2. Click on New User
- 3. Select a User Name and Password, then click Accept and Create User
- 4. Fill out your profile information, then click **Finish**
- 5. Search for **949548SJD** (St. John the Divine, Costa Mesa)

6. On the home page, click on <u>My Scrip Payment Center</u> (bottom of second column)

- 7. Click on Add New ePay
- 8. Enter your banking information and select a secret PIN number
- 9. After a few days, log back in.On the home page, it should say (Approved) next

to My Scrip Payment Center (bottom of second column)

Once you have been Approved, you can place an order online and it will be shipped directly to your home:

1. Login using your User Name and Password

2. Select Start a New Order

3. It will already be pre-set to St John the Divine, select Pay with Scrip Payment Gateway (this is important)

4. Select the cards you want to order and add them to your shopping cart

5. To finish, click on **Cart**, in the upper RH corner. You can add or remove cards here.

6. Review your order and click on Check Out

7. **Important!** Select Shipment Method: US Mail (you can choose regular or priority)

8. Enter your secret **PIN** and check that you accept the terms and conditions

- 9. Click on Place Your Order
- 10. Your order will arrive in 3-5 days at your home address.